

# NCS Guide to ordering tickets online

This guide was put together to help NCS customers use the NCS online ticketing capability. The reason NCS uses PayPal is to ensure your purchase is secure and uses the highest levels of security.

One of the most common reasons for not completing a purchase is the misconception that you need to be a member of PayPal to use the system. This is incorrect. If you have a PayPal account then use it as you would for any other purchase however if you do not have an account simply use the "Checkout as a Guest" option. This option allows a straightforward checkout process similar to many other online retailers. This option is shown on page 3 of the guide.

Please use the following steps and the pictures show our 2016 Winter concert.

### Upcoming Events

Please select an upcoming event from below.



- Event Name: NCS Winter Concert
- Date: 26 Nov 2016 - 07:30 PM
- Location: St Nicolas Church - Newbury - Unreserved Seating

**Karl Jenkins: The Armed Man. A Mass for Peace**  
**Edward Elgar: From the Bavarian Highlands**  
Next Concert: 18th March 2017, St Nicolas Church, Newbury - Programme:  
Mendelssohn: Elijah

[Buy Tickets](#) [More »](#)

Step 1— Hover over the concert and select "Buy Tickets"

### Order Tickets

Check tickets are available for the desired Category then click on "Buy Tickets" to continue.



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**Karl Jenkins: The Armed Man. A Mass for Peace**  
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Select a Category:  Adult  Under 16s (Seats Available:: 296 (Approx))

Number of seats

Ordering 1 x Adult with No discount a 15.00 = 15.00 [Add to Cart](#)

Step 2— Select the number of tickets you require and click "Add to Cart"

### Shopping cart

Please check your order. You have a limited time before your reserved tickets are released back to sale. Please, either order more tickets or continue to checkout.

To change your tickets 'Remove' the ones you have reserved and click 'Order More Tickets'.

Tickets	Total	Expires in
<ul style="list-style-type: none"><li>Event Name: NCS Winter Concert</li><li>Date: 26 Nov 2016 - 07:30 PM</li><li>Location: St Nicolas Church - Newbury</li></ul>		
1 x Adult	£ 15.00	£ 15.00 <a href="#">Remove</a>
<b>Total Price</b>	<b>£ 15.00</b>	<b>10 min.</b>

[Buy More Tickets](#) [Checkout](#)

Step 3— If you need more tickets click "Buy More Tickets" and go through setp 2 again. If you have the correct number of tickets click "Checkout"

**Member login**

Email

Password

[> Register](#)  
[> Forgot Password ?](#)

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**Shopping Cart**

1 06m

**NCS Winer Concert**

1 x Adult	£ 15.00
<b>Total Ticket Price:</b>	<b>£ 15.00</b>

If you have previously registered with the NCS ticketing system enter your email and password and select "Login".

If you have not registered before or do not wish to register then complete the Customer Information form shown below.

## Customer Information

To order your tickets please complete the following fields and click on "Continue". Fields with (\*) are mandatory. This information will stay confidential. We will not give out your information or sell it to others. You can also choose to become a member and never fill this form again.

If you would like to be notified of future NCS concerts please enter Yes in the Concert Information Service box.

### Register as Member or Guest

Fill your details here, so that the ticket can be sent to you.  
 Already a regular customer? Fill at the left side, your email address and password.

Input fields with a \* are required.

Become a Member

First Name  \*

Last Name  \*

Address  \*

Address 1

Zipcode  \*

City  \*

State

Country  \*

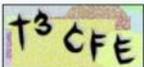
Phone

E-Mail  \*

Repeat E-Mail  \*

If you would like to be notified of future NCS concerts please enter **Yes** or **No** if not.

Concert Information Service  \*

Security Code  \*   
 Enter this code >>>

I have read and agree to the General Terms of Sale. \*

Complete the forms mandatory fields entering the security code and agreeing to the terms and conditions. It would be great if you would agree to be added to our "Concert Information Service" by entering "Yes" although that is completely your choice.

When complete click "Continue"

## Select Payment & Shipment Method

Check your tickets, Check your details and then select your payment option and click "Order".

Tickets	Total	Expires in
<input type="checkbox"/> Event Name: NCS Winter Concert <input type="checkbox"/> Date: 26 Nov 2016 - 07:30 PM <input type="checkbox"/> Location: St Nicolas Church - Newbury		
1 x Adult	£ 15.00	£ 15.00
<b>Total Price</b>	<b>£ 15.00</b>	<b>01 min.</b>

### Shipment details

Ma[REDACTED]s  
[REDACTED] Drive  
[REDACTED] Drive  
[REDACTED] Thatcham  
United Kingdom  
[REDACTED]

[Edit](#)

### Payment Methods

Payment: PayPal  
Shipment: Email

[Order](#)

Step 4— Click the Payments: PayPal and click "Order"

## Order Registered

Thank you very much! Your order was registered. To pay for your order follow the process below.

Order Number	62
Payment	PayPal
Shipment	Email
Total Price	£ 15.00
Fusion Ticket Order	orderDescription

[Proceed to payment](#)

[Mark "Canceled" and Delete Tickets](#)

Step 5 — Verify the order and if you are happy click "Proceed to payment". This will take you to PayPal where you can either use your PayPal account or use the "Guest Checkout". **Note: You do not need a PayPal account to pay**

## Log In to PayPal

English 

Stay logged in for faster checkout 

Concerned about security? We'll always ask you to log in to update your PayPal personal or financial information.

[Log In](#)

[Having trouble logging in?](#)

or

[Check Out as a Guest](#)

If you have a PayPal account login using the boxes and complete the transaction.

If you do not have a PayPal account and do not wish to set one up select "Check Out as a Guest"

# PayPal Guest Checkout

Your financial details won't be shared with the merchant.

Country United Kingdom	
Card type	
Card number	
Expiry Date	CSC 
First name	Last name

## Billing Address

Address Line 1	
Address Line 2 (optional)	
Town/City	
County (optional)	Postcode

## Contact Information

Phone number type Mobile	Mobile number
Email address 	

I have read, and I consent and agree to PayPal's [Privacy Policy](#) (including PayPal processing and disclosing my personal data). I understand I can change my communication preferences at any time. I also agree to the terms of PayPal [Account Optional](#).

**Pay Now**

Step 6 — Enter your card details and the Billing and Contact Information, agree to the Privacy Policy and click "Pay Now".

When the transaction is complete your tickets will be emailed to you. Please check your SPAM folder if they do not arrive. If you have any issues please contact us via [ticket@newburychoral.org.uk](mailto:ticket@newburychoral.org.uk)

**Note: NCS never stores your card details. PayPal only stores your card details when using a PayPal account, not when using the Guest Checkout.**